

BRADFIELD PARISH COUNCIL

To: All members of Bradfield Parish Council

You are hereby summoned to attend the following meeting of Bradfield Parish Council. If you are unable to attend, please send your apologies to the clerk.

Notice of Meeting

Date: Tuesday 4th July 2023

Time: 7.30pm

Location: Committee Room, Bradfield Village Hall, Southend Road, Bradfield Southend.

Helen Pratt

Helen Pratt – Clerk to Bradfield Parish Council

28th June 2023

Agenda

- 1 To receive apologies for absence.
- 2 Declarations of Interest:
 - 2.1 To receive Declarations of Interest from Councillors for the Register of Interests.
 - 2.2 To receive any interests in agenda items.
- 3 Public forum.
- 4 To approve the minutes of the following meeting:
 - 4.1 Tuesday 6th June 2023.
- 5 Matters arising from the minutes not covered elsewhere by the agenda (this is for information only: no decisions can be made under this item).
- 6 Planning matters:
 - 6.1 To consider the following planning applications:
 - 6.2 23/01335/HOUSE & 23/01357/LBC – Oxford House, Rotten Row.
Single storey rear extension to previous extension.
 - 6.3 23/01368/LBC – Oxford House, Rotten Row.
Removal of internal partition between Bedrooms 1 and 3.
 - 6.4 23/01411/FUL & 23/01412/LBC – The Lodge, Buckhold.
Removal of greenhouses, shed/garage and oil tank, installation of new LPG tank and associated fencing and installation of new internal boiler and flue.
 - 6.5 23/01040/FULMAJ – Walnut Tree Cottage, Ashampstead Common (Adjacent Parish).
Application for a single-storey side garage extension.
 - 6.6 23/01308/HOUSE – 46 Southend Road.
Retrospective 4x5 metre temporary outbuilding accommodation, built on a concrete slab, out of timber insulation and plastic cladding. 2.4 high with a flat roof.
 - 6.7 23/01455/HOUSE – Brookfield Cottage, Admoor Lane.

Single storey side extension, new rear dormer extension and alterations to main roof.

- 6.8 23/01382/FUL – McVeigh Parker.
 - Part retrospective external lighting scheme.*
- 6.9 Planning decisions taken by WBC.
- 6.10 To receive an update on enforcement matters.

- 7 To receive the District Councillors report.

- 8 Highways.
 - 8.1 To receive an update on wheelie bin sticker distribution.
 - 8.2 To receive an update on specific issues in the parish.
 - 8.2.1 Conifers on Hungerford Lane.

- 9 To receive the Clerk's report.
 - 9.1 To consider the location for future Bradfield PC meetings.
 - 9.2 To consider co-option of a councillor and filling of the vacancy.

- 10 Environment.
 - 10.1 To consider addition information about defibrillator provision in Bradfield.
 - 10.2 To receive an update on emptying of dog bins by WBC contractors.
 - 10.3 To receive an update on Sovereign issues:
 - 10.3.1 Footway from Southend Road to New Way.
 - 10.3.2 Caravan parking off New Way.
 - 10.3.3 Cutting Vegetation on Southend Road at junction with Admoor Lane.

- 11 To receive reports from any other meetings attended on behalf of BPC.

- 12 Correspondence.
 - 12.1 Advertisement of 11 Admoor Lane
 - 12.2 Bradfield Alms Houses.
 - 12.3 To consider a request for funding from Parenting for Special Children.

- 13 Finances.
 - 13.1 To receive a bank reconciliation (dated 4/7/2023).
 - 13.2 To receive a list of receipts and payments since the last meeting.
 - 13.3 To approve the Clerks salary for July 2023.

- 14 Round table comments (note this is for information only and no decisions may legally be taken).

Date of next Bradfield PC meeting:

Tuesday 1st August 2023 at 7.30pm in the Committee Room at Bradfield Village Hall.