

# BRADFIELD PARISH COUNCIL

**To:** All members of Bradfield Parish Council

You are hereby summoned to attend a meeting of Bradfield Parish Council. If you are unable to attend, please send your apologies to the clerk.

## Notice of Meeting

Date: Tuesday 3<sup>rd</sup> September 2024

Time: 7.30pm

Location: Bradfield Village Hall, Southend Road, Bradfield Southend.

*Helen Pratt*

Helen Pratt – Clerk to Bradfield Parish Council

23<sup>rd</sup> August 2024

## Agenda

- 1 Public forum
  - 1.1 To receive proposals for the telephone box in Bradfield Village.
- 2 To receive apologies for absence.
- 3 Declarations of Interest:
  - 3.1 To receive any updates to the Register of Interests.
  - 3.2 To receive any interests in agenda items.
- 4 To approve the minutes of the following meetings:
  - 4.1 Full council meeting on Tuesday 6<sup>th</sup> August 2024.
- 5 Matters arising from the minutes not covered elsewhere by the agenda (this is for information only: no decisions can be made under this item).
- 6 Planning matters:
  - 6.1 To consider the following planning applications:
    - 6.1.1 24/01399/HOUSE – 52 Southend Road.

*Construction of a 2-storey side extension in order to form, at ground floor, a larger kitchen, dining, living space with separate utility room and relocation of the downstairs WC. At first floor to extend to the side to form an additional bedroom with ensuite. In addition to include Velux rooflights to front and rear of extension and a dormer window to the rear elevation.*
    - 6.1.2 24/01680/NONMAT – Brewery Fields Farm.

*Application for a Non-Material Amendment Following a Grant of Planning Permission 22/02048/COMIND – The development of an exercise track for equestrian use in a field already approved for equestrian use. Amendments: The addition of an equestrian menage with associated traditional agricultural post and rail fencing within the curtilage of the approved exercise track.*
  - 6.2 Planning decisions taken by WBC.
  - 6.3 Enforcement matters.

- 6.3.1 To receive any updates on known issues.
- 6.3.2 To consider any new breeches in planning permission.
- 7 To receive the District Councillors report.
- 8 Finances.
  - 8.1 To receive a bank reconciliation (dated 3/9/2024).
  - 8.2 To receive a list of receipts and payments since the last meeting.
  - 8.3 To approve the Clerks salary for September 2024.
- 9 Highways.
  - 9.1 To discuss and consider anti-speeding measures.
  - 9.2 To receive an update on parking on Southend Road.
- 10 To receive the Clerk's report.
  - 10.1 Correspondence
    - 10.1.1 Instruction for Internal Auditor.
  - 10.2 To receive an update on the Remembrance Service (10<sup>th</sup> November).
  - 10.3 To receive an update on installation of the commemorative plaques.
  - 10.4 To receive an update on installation of the replacement benches.
- 11 Environment.
  - 11.1 To consider the options for the telephone box in Bradfield Village.
  - 11.2 To consider the mobile phone coverage in Bradfield and what might be done to improve it.
  - 11.3 To review and consider the Emergency Plan.
- 12 Bradfield Village Hall (BVH).
  - 12.1 To receive an update on the Development Committee.
- 13 To receive reports from meetings attended on behalf of BPC.
- 14 Round table comments (note this is for information only and no decisions may legally be taken).

**Date of future meetings:**

**Next Parish Council meeting Tuesday 1<sup>st</sup> October 2023 at 7.30pm in the Committee Room, Bradfield Village Hall.**