

# BRADFIELD PARISH COUNCIL

**To:** All members of Bradfield Parish Council

You are hereby summoned to attend a meeting of Bradfield Parish Council. If you are unable to attend, please send your apologies to the clerk.

## Notice of Meeting

Date: Tuesday 2<sup>nd</sup> July 2024

Time: 7.30pm

Location: Bradfield Village Hall, Southend Road, Bradfield Southend.

*Helen Pratt*

Helen Pratt – Clerk to Bradfield Parish Council

27<sup>th</sup> June 2024

## Agenda

- 1 Public forum
- 2 To receive apologies for absence.
- 3 Declarations of Interest:
  - 3.1 To receive any updates to the Register of Interests.
  - 3.2 To receive any interests in agenda items.
- 4 To approve the minutes of the following meetings:
  - 4.1 Full council meeting on Tuesday 4<sup>th</sup> June 2024.
  - 4.2 Extra ordinary meeting on Tuesday 18<sup>th</sup> June 2024.
- 5 Matters arising from the minutes not covered elsewhere by the agenda (this is for information only: no decisions can be made under this item).
- 6 Planning matters:
  - 6.1 To consider the following planning applications:
    - 6.1.1 24/01146/HOUSE – Ille Terrarum, Southend Road.  
*Demolition of existing detached garage with flat roof and erection of new detached garage with pitched roof incorporating first floor storage area.*
    - 6.1.2 24/01159/AGRIC – Land West of Herons Cottages, Buckhold.  
*Application to determine if prior approval is required for a proposed: A new agricultural storage building.*
    - 6.1.3 24/01176/HOUSE – Cherry Orchard, Tutts Clump.  
*Replacement outbuilding.*
  - 6.2 Planning decisions taken by WBC.
  - 6.3 Enforcement matters.

- 6.3.1 To receive any updates on known issues.
- 6.3.2 To consider any new breaches in planning permission.
- 6.4 To discuss and consider any further thoughts on a Neighbourhood Developments Plans.
- 7 To receive the District Councillors report.
- 8 Finances.
  - 8.1 To receive a bank reconciliation (dated 2/7/2024).
  - 8.2 To receive a list of receipts and payments since the last meeting.
  - 8.3 To approve the Clerks salary for July 2024.
- 9 To consider actions required following the internal audit.
  - 9.1 To set up a working group to consider the Clerk's contract.
- 10 Highways.
  - 10.1 To discuss and consider anti-speeding measures.
  - 10.2 To receive an update on parking on Southend Road.
- 11 To receive the Clerk's report.
  - 11.1 Correspondence
    - 11.1.1 To receive an update on making the Village Field a dog free zone.
    - 11.1.2 WBC Heritage Forum – Friday 5<sup>th</sup> July.
    - 11.1.3 Walking in Bradfield document on the WBC Website.
- 12 Environment.
  - 12.1 To reconsider the options for the telephone box in Bradfield Village.
  - 12.2 To consider the mobile phone coverage in Bradfield and what might be done to improve it.
- 13 Bradfield Village Hall (BVH).
  - 13.1 To receive an update on the Development Committee.
  - 13.2 To consider how to move forwards with management of the Village Field.
- 14 To receive reports from meetings attended on behalf of BPC.
- 15 Round table comments (note this is for information only and no decisions may legally be taken).

**Date of future meetings:**

**Next Parish Council meeting Tuesday 6<sup>th</sup> August 2023 at 7.30pm in the Committee Room, Bradfield Village Hall.**