

BRADFIELD PARISH COUNCIL

To: All members of Bradfield Parish Council

You are hereby summoned to attend the following meeting of Bradfield Parish Council. If you are unable to attend, please send your apologies to the clerk.

Notice of Meeting

Date: Tuesday 9th January 2024

Time: 7.30pm

Location: Bradfield Village Hall, Southend Road, Bradfield Southend.

Helen Pratt

Helen Pratt – Clerk to Bradfield Parish Council

3rd January 2024

Agenda

- 1 To receive apologies for absence.
- 2 Declarations of Interest:
 - 2.1 To receive any updates to the Register of Interests.
 - 2.2 To receive any interests in agenda items.
- 3 Public forum.
- 4 To approve the minutes of the following meeting:
 - 4.1 Tuesday 5th December 2023.
- 5 Matters arising from the minutes not covered elsewhere by the agenda (this is for information only: no decisions can be made under this item).
- 6 Planning matters:
 - 6.1 To consider the following planning applications:
 - 6.1.1 23/02668/FULMAJ – Hewinswood House.
Change of use and conversion of redundant commercial buildings to create four new dwellings.
 - 6.1.2 23/02872/FUL – Lodge, Stanford Woods.
Removal of an existing timber garden building to be replaced with a new timber building.
 - 6.1.3 23/02918/HOUSE – 1 Herons Farm Cottages, Buckhold
Proposed two-storey side extension following demolition of existing single storey extension, new front porch and associated alterations.
 - 6.1.4 23/01308/HOUSE – 46 Southend Road.
Retrospective 4x5 metre temporary outbuilding accommodation, built on a concrete slab, out of timber insulation and plastic cladding. 2.4 high with a flat roof.

To note amendments.
 - 6.2 Planning decisions taken by WBC.

- 6.3 To receive an update on enforcement matters.
- 6.4 To discuss and consider thoughts on Neighbourhood Developments Plans.
- 7 To receive the District Councillors report.
- 8 Finances.
 - 8.1 To receive a bank reconciliation (dated 9/1/2024).
 - 8.2 To receive a list of receipts and payments since the last meeting.
 - 8.3 To approve the Clerks salary for January 2024.
 - 8.4 To approve the budget for FY24/25.
 - 8.5 To approve the precept for FY24/25.
- 9 Highways.
 - 9.1 To receive an update on flooding on Southend Road.
 - 9.2 To receive an update speeding and use of SID in the Parish
- 10 To receive the Clerk's report.
 - 10.1 To receive an update on removal of the youth shelter.
 - 10.2 To receive an update on councillor email addresses.
 - 10.3 To consider dates for the Annual Parish Assembly.
 - 10.4 To consider the bin situation:
 - Dog bins
 - Litter bins.
- 11 Environment.
 - 11.1 To re-consider an Emergency Plan for Bradfield.
- 12 Bradfield Village Hall (BVH).
 - 12.1 To receive an update on the BVH subcommittee.
- 13 To receive reports from meetings attended on behalf of BPC.
- 14 Round table comments (note this is for information only and no decisions may legally be taken).

Date of next Bradfield PC meeting:

Tuesday 6th February 2023 at 7.30pm in the Committee Room at Bradfield Village Hall.