

BRADFIELD PARISH COUNCIL

To: All members of Bradfield Parish Council

You are hereby summoned to attend a meeting of Bradfield Parish Council. If you are unable to attend, please send your apologies to the clerk.

Notice of Meeting

Date: Tuesday 3rd June 2025

Time: 7.30pm

Location: Bradfield Village Hall, Southend Road, Bradfield Southend.

Helen Pratt

Helen Pratt – Clerk to Bradfield Parish Council

28th May 2025

Agenda

1. To receive apologies for absence.
2. Declarations of Interest:
 - 2.1. To receive any updates to the Register of Interests.
 - 2.2. To receive any interests in agenda items.
3. Public forum.
4. To approve the minutes of the annual meeting held on Tuesday 6th May 2025.
 - 4.1. Matters arising from the minutes not covered elsewhere by the agenda (this is for information only: no decisions can be made under this item).
5. To review Corporate Documents
 - 5.1. Standing Orders
 - 5.2. Financial Regulations
 - 5.3. Code of Conduct
 - 5.4. Risk Assessment
 - 5.5. Asset Register
6. Planning matters:
 - 6.1. To consider the following planning applications:
BPC has not been consulted on any new planning applications.
 - 6.2. Planning decisions taken by WBC.
 - 6.3. To receive an update on enforcement matters.
7. To receive the District Councillors report.
8. Finances.
 - 8.1. To review the bank reconciliation (dated 3/6/2025).
 - 8.2. To receive a list of receipts and payments since the last meeting.
 - 8.3. To approve the Clerks salary for June 2025.

9. Highways.

9.1. To receive an any Highway issues.

10. To receive the Clerk's report.

10.1. To receive an update on internal audit.

10.2. To receive an update on arrangements for the meeting on 1st July when Berkshire Digital Infrastructure Group will be giving an update on mobile signal in Bradfield.

10.3. Correspondence.

11. Environment.

11.1. To receive an update on installation of the commemorative plaques.

11.2. To receive an update on installation of the replacement benches.

12. Bradfield Village Hall (BVH).

12.1. To receive an update on the development project.

13. To receive reports from meetings attended on behalf of BPC.

14. Round table comments (note this is for information only and no decisions may legally be taken).

Date of future meetings:

Bradfield PC: Tuesday 1st July 2025 at 7.30pm in the Committee Room at Bradfield Village Hall.