

BRADFIELD PARISH COUNCIL

To: All members of Bradfield Parish Council

You are hereby summoned to attend the following meeting of Bradfield Parish Council. If you are unable to attend, please send your apologies to the clerk.

Notice of Meeting

Date: Tuesday 3rd October 2023

Time: 7.30pm

Location: Committee Room, Bradfield Village Hall, Southend Road, Bradfield Southend.

Helen Pratt

Helen Pratt – Clerk to Bradfield Parish Council

26th September 2023

Agenda

- 1 To receive apologies for absence.
- 2 Declarations of Interest:
 - 2.1 To receive any updates to the Register of Interests.
 - 2.2 To receive any interests in agenda items.
- 3 Public forum.
- 4 To approve the minutes of the following meeting:
 - 4.1 Tuesday 5th September 2023.
- 5 Matters arising from the minutes not covered elsewhere by the agenda (this is for information only: no decisions can be made under this item).
- 6 Co-option.
 - 6.1 To consider applicants for the vacant councillor position.
 - 6.2 To resolve to co-opt a new councillor.
- 7 Planning matters:
 - 7.1 To consider the following planning applications:
 - 7.1.1 23/02101/HOUSE – Kiln Lodge, Hungerford Lane.
Section 73: Variation of Conditions 2 (Approved Plans), 3 (Materials) and Removal of Condition 4 (Render) of previously approved application 21/03182/HOUSE: First floor and rear extensions, garage conversion and alterations.”
 - 7.1.2 23/02108/CERTP – Three Firs, Cock Lane.
Installation of Roof Windows to a dwelling house in accordance with permitted development under GDPO Part 1 Class C.
 - 7.1.3 23/02152/COND – Lynstead, Southend Road.
Confirmation of compliance of all conditions on application 10/00375/FULD.

- 7.1.4 To ratify comments submitted in response to the amendment on application 23/00494/FUL for the Doctor's Surgery, Cock Lane.
Refurbishment and conversion of former doctor's surgery into a detached dwelling and erection of new detached dwelling, with associated parking spaces, landscaping and infrastructure." The amendment is for House 2 and includes floor plans, roof plans and elevations to overcome overlooking of neighbouring property.
- 7.2 Planning decisions taken by WBC.
- 7.3 To receive an update on enforcement matters.
- 8 To receive the District Councillors report.
- 8.1 To get an update on a session with Bryan Lyttle (WBC Planning Policy).
- 9 Highways.
- 9.1 To consider complaints of speeding in the parish.
- 9.2 To receive an update on the conifers on Hungerford Lane. Lane.
- 10 To receive the Clerk's report.
- 10.1 To make the necessary arrangements for the Remembrance Service (Sunday 12th November).
- 11 Environment.
- 11.1 To consider addition information about defibrillator provision in Bradfield.
- 11.2 To receive an update on any issues with public right of way (footpaths/bridleways/byways).
- 11.3 To receive an update on Sovereign issues.
- 12 To receive reports from meetings attended on behalf of BPC.
- 12.1 Bradfield Village Hall
- 12.2 Any other meetings.
- 13 Correspondence.
- 14 Finances.
- 14.1 To consider expenditure against budget to the 30/9/2023.
- 14.2 To receive a bank reconciliation (dated 3/10/2023).
- 14.3 To receive a list of receipts and payments since the last meeting.
- 14.4 To approve the Clerks salary for October 2023.
- 15 Round table comments (note this is for information only and no decisions may legally be taken).

Date of next Bradfield PC meeting:

Tuesday 7th November 2023 at 7.30pm in the Committee Room at Bradfield Village Hall.