

**Minutes of a Virtual Meeting of Bradfield Parish Council held on**

**Tuesday 1<sup>st</sup> February 2022 at 7.30pm via Zoom.**

**Present:** Cllr. A. House (Chairman)  
Cllr. M. Ashbrook  
Cllr. R. Balsdon  
Cllr. K. Dearing  
Cllr. P. Henwood  
Cllr. P. Isherwood  
Cllr. T. Wale  
Cllr. R. Wyatt  
Mrs. H. Pratt (Clerk)

**There were three members of the public in attendance.**

134. **Apologies.**  
There were apologies of absence from Cllr. S. O'Reilly and District Cllr. MacKinnon.
135. **Declarations of Interest.**  
There were no declarations of interest in any agenda items.
136. **Public Forum.**  
There were no comments from any members of the public.
137. **Minutes of meeting held on Tuesday 4<sup>th</sup> January 2022.**  
It was resolved that the minutes of the meeting of BPC held on Tuesday 4<sup>th</sup> January 2022 were an accurate reflection of the meeting and they were signed by Cllr. House.
138. **Matters arising from the minutes.**
- 138.1 **Perpetual Shield.**  
The Shield has been delivered to the winners of the Bradfield Parish Christmas Lights competition.
- 138.2 **Future Meetings.**  
It was explained that Zoom meetings can continue until BPC decides to return to face to face meetings, but once that happens, they need to continue until a resolution to delegate powers to the Clerk is made again.
139. **Planning Applications**
- 139.1 **Planning Applications which WBC has consulted BPC on:**
- 139.1.1 **22/00005/HOUSE – The Paddock, Tutts Clump.**  
*Renewal of planning permission 18/03299/HOUSE for a single storey rear extension.*  
It was agreed that BPC has **no objection** to this application.
- 139.1.2 **21/00125/FULD – Orchard Lodge, Tutts Clump.**  
*Demolition of existing house and rear outbuilding, erection of replacement dwelling, conversion of side outbuilding to cycle store.*  
It was agreed that BPC **objects** to this application on the grounds that the proposed replacement dwelling is disproportionate to the existing dwelling.
- 139.1.3 **21/03039/HOUSE – Pcocks Cottage, Mariners Lane.**  
*Proposed below ground swimming pool.*  
It was agreed that BPC **objects** to this application because the siting of the swimming pool is outside of the domestic curtilage and within the AONB. Concern was raised about the amenity nuisance to neighbours and there is a lack of detail about filtration, heating, and soakaway provision.

- 139.1.4 **21/03254/CERTE – Brewery Fields Farm.**  
*Equestrian use on land and buildings at Brewery Fields Farm edged red on plan BF1.*  
 BPC agreed to confirm that there had been continuous equestrian use of the land.
- 139.1.5 **21/02868/COND1 – Hewins Wood Farm, Ashampstead Road.**  
*Approval of details reserved by Condition 2 (EV Charing Points and Cycle Parking) of Planning Permission 21/01533/FUL: Retrospective planning application for regularisation of the use of storage containers, buildings for pottery workshop and kiln, beauty salon and blacksmith workshop.*  
 BPC has **no objection** to this application.
- 139.2 Planning decisions made by WBC:
- 139.2.1 **21/03029/HOUSE – The Paddock, Tutts Clump.**  
*Renewal of planning permission 18/02642/HOUSE for a single storey extension.*  
 BPC had **no objection** to this application which has been **approved** by WBC.
- 139.2.2 **21/02841/HOUSE – Lime Trees, Buckhold.**  
*Rebuilding of rear bay window and insertion of pitched roof dormer.*  
 BPC had **no objection** to this application which has been **approved** by WBC.
- 139.2.3 **21/02895/FUL – Bradfield College.**  
*Temporary change of use from C2 to construction compound, for use during the building operations to St. Andrew’s church associated with the change of use to a study centre, for the period 1 April 2022 to 1 April 2024.*  
 This application is for the site off Rectory Lane.  
 BPC had **no objection** to this application which has been **approved** by WBC.
- 139.2.4 **21/02501/FUL – Bradfield College.**  
*Temporary change of use from C2 to construction compound, for use during the building operations to St. Andrew’s Church associated with the change of use to a study centre, for the period 1 April 2022 to 1 April 2024.*  
 This is for the site off Ashampstead Road.  
 BPC had **no objection** to this application but felt that either application 21/02895/FUL or 21/02501/FUL should be allowed, but not both. Application 21/02501/FUL has been **withdrawn**.
140. **District Councillors Report.**  
 There was no District Councillor’s report.
141. **Highways.**
- 141.1 **Footway from Hungerford Lane to Cripps Farm (202984).**  
 The footway was reported to WBC who have surveyed it, concluded that it is safe and closed the investigation. District Cllr. MacKinnon has taken this up with the service director.
- 141.2 **Pothole at the junction of Rotten Row Hill and Bishops Road (203711).**  
 A pothole has developed next to the drain at the junction of Rotten Row Hill and Bishops Road. This has been reported to WBC and a permanent repair is expected by early February.
- 141.3 **Changes to the Highway Code.**  
 These changes set out a hierarchy for road users with pedestrians, cyclists and horse riders being given higher priority than motorised vehicles. Further details can be found on the Government website [www.gov.uk](http://www.gov.uk).
142. **Environment.**
- 142.1 **Defibrillators.**  
 Installation of the defibrillator at Tutts Clump is imminent.
- 142.2 **TPOs in the Parish.**  
 There was a view that more of the trees in the parish should be protected by TPOs.

- 142.3 **Blossom into Spring trees.**  
A replacement cherry tree, (for the one damaged) has been received and will be planted by the Cricket Club.
- 142.4 **Bradfield Village Hall.**  
A meeting was held between District Cllr. MacKinnon, Cllr. Ashbrooke, Cllr. Dearing, Cllr. House and the Clerk about how the Village Hall development project may move forwards. District Cllr. MacKinnon has advised the Village Hall Trustees to get an independent audit of their Business Plan carried out and has given them details of an accountant who is willing to carry out the work. District Cllr. MacKinnon will act as liaison between the Village Hall Development Committee and BPC.
- 142.5 **Bradfield May Fayre.**  
The Bradfield May Fayre Committee has made the difficult decision to cancel the plans for the May Fayre in 2022 because there was insufficient volunteer support for the setting up and running of the event and particularly with the Platinum Jubilee only six weeks later. Bradfield May Fayre will return on Monday 1<sup>st</sup> May 2023.
- 142.6 **Platinum Jubilee.**  
Plans are underway for a “Bring your own Picnic” event to be held on the Village Hall playing field from 12.30pm on Sunday 5<sup>th</sup> June. Various games, displays and competitions are being discussed.
143. **Correspondence.**
- 143.1 **Rerouting of Kerbside Waste and Recycling Collections.**  
Kerbside waste and recycling collections across the parish are all being moved to a Friday.
- 143.2 **West Berkshire Food Bank.**  
A letter thanking BPC for the donation has been received.
- 143.3 **Sovereign Housing Association.**  
Cllr. House wrote to Sovereign Housing Association asking whether parking could be provided off the road, in front of the flats next to Lea House. This would remove the need for cars to be parked in Southend road, which recently resulted in an accident. Cllr. House also questioned why the lorry dropping off scaffolding for Sovereign Housing Association Contractors parked obstructing the pavement and the grass verge such that pedestrians had to walk in the road.
- 143.4 **WBC Climate Forum.**  
Councillors were advised of the meeting of the WBC Climate Forum, but none were able to attend.
144. **Finance.**
- 144.1 **Bank Reconciliation to the 1/2/2022.**  
The finance report showed a balance of £7,725.73 in the Treasurers account once all cheques and lodgements have cleared. The finance report showed a reconciliation to the current account bank statement dated the 31/12/2021 with a balance of £8,783.49. The business account statement showed a balance of £44,118.44 on the 26/11/2021.
- 144.2 **List of payments since the last meeting.**  
The following payments have been made since the last meeting:  
Salaries and expenses to 31/1/2022 £408.88  
Payment of the Clerk’s salary for February 2022 was approved.
145. **Arrangements for the March meeting of BPC.**  
There was a desire to hold the March meeting face to face in either the Village Hall or the hall at St. Peter’s. *Subsequently to the meeting, it was confirmed that the March meeting would be in the Village Hall.*

146. **Round table comments.**

146.1 Queen's Head.

It was reported that the Queen's Head is being advertised as requiring a new landlord.

146.2 Annual Parish Assembly.

The Annual Parish Assembly will be held on Friday 22<sup>nd</sup> April in the Village Hall at 7.30pm.

146.3 Departure of the Rev'd Jules Gadsby.

It has noted that the Revd Jules Gadsby is leaving the Bradfield Benefice at the end of March, after working in the parish for the last 13 years. The Clerk will write to him, thanking him for all of his support.

147. The meeting concluded at 9.30pm.

**Date of Next meeting: Tuesday 1<sup>st</sup> March 2022 at 7.30pm.**