

BRADFIELD PARISH COUNCIL

To: All members of Bradfield Parish Council

You are hereby summoned to attend an ordinary meeting of Bradfield Parish Council. If you are unable to attend, please send your apologies to the clerk.

Notice of Meeting

Date: Tuesday 7th October 2025

Time: 7.30pm

Location: Bradfield Methodist Church, Bishops Road, Tutts Clump, RG7 6LB

Helen Pratt

Helen Pratt – Clerk to Bradfield Parish Council

1st October 2025

Agenda

- 1 Public forum.
- 2 To receive apologies for absence.
- 3 Declarations of Interest:
 - 3.1 To receive any updates to the Register of Interests.
 - 3.2 To receive any interests in agenda items.
- 4 To approve the minutes of the meeting held on Tuesday 2nd September 2025.
- 5 Planning matters:
 - 5.1 To consider the following planning applications:
 - 5.1.1 25/01238/FUL – 1 Buscot Copse.
Retrospective: Erection of mixed residential and woodland management user outbuilding, erection of agricultural chicken house, formation of pond, and installation of underground sewage treatment plant.
 - 5.1.2 24/02084/LBC – Ryders, The Avenue (Bucklebury Parish).
Removal of existing roof tiles, with all sound tiles retained and reused where possible (estimated salvageable proportion < 20%). Replacement of failed/damaged tiles with handmade clay roof tiles of matching size, colour, and appearance. Renewal of ridges, hips, and associated roof details on a like-for-like basis, using appropriate traditional methods. Retention of the existing roof structure with no alterations to its form, profile, or pitch. Replacement of two small dormer windows on a like-for-like basis, matching original scale, detailing, and materials. Incorporation of bat access tiles.
 - 5.2 Planning decisions taken by WBC.
 - 5.3 To receive an update on enforcement matters.
- 6 To receive the District Councillors report.

7 Finances.

- 7.1 To consider expenditure against budget to 30/9/2025 (first half of the financial year).
- 7.2 To review the bank reconciliation (dated 7/10/2025).
- 7.3 To receive a list of receipts and payments since the last meeting.
- 7.4 To approve the Clerks salary for October 2025.
- 7.5 To review the bank mandate.

8 Highways.

- 8.1 To receive an update on any highway issues.
- 8.2 To receive an update on a WBC Members bid for a VAS.

9 To receive the Clerk's report.

- 9.1 To consider the location (and day) for future BPC meetings.
- 9.2 To receive an update on the Remembrance Service.
- 9.3 To consider the implications of the new assertion 10 on the AGAR and what it means to Bradfield:
 - Email hosted on an authority owned domain (.gov.uk, .org, .org.uk)
 - Website to meet the Web Content Accessibility Guidelines and Accessibility Regulations
 - BPC must follow GDPR 2016 and the Data Protection Act.
 - BPC must process personal data with care and inline with the principals of data protection.
 - IT Policy which explains how the clerk and councillors should conduct business in a secure and legal way when using IT.
- 9.4 District Parish Conference – Tuesday 21st October.

10 Environment

- 10.1 To discuss progress with mobile phone signal.
- 10.2 To receive an update on installation of the commemorative plaques.
- 10.3 To receive an update on installation of the replacement benches.
- 10.4 To receive an update on the defibrillator purchase for the Bradfield phone box.

11 Bradfield Village Hall (BVH).

- 11.1 To receive an update on refurbishment works.

12 Round table comments (note this is for information only and no decisions may legally be made).

Next Parish Council meeting:

Tuesday 4th November 2025 at 7.30pm - Location to be confirmed.