

# BRADFIELD PARISH COUNCIL

**To:** All members of Bradfield Parish Council

You are hereby summoned to attend the following meeting of Bradfield Parish Council. If you are unable to attend, please send your apologies to the clerk.

## Notice of Meeting

Date: Tuesday 1<sup>st</sup> April 2025

Time: 7.30pm

Location: Bradfield Village Hall, Southend Road, Bradfield Southend.

*Helen Pratt*

Helen Pratt – Clerk to Bradfield Parish Council

26<sup>th</sup> March 2025

## Agenda

1. To receive apologies for absence.
2. Declarations of Interest:
  - 2.1. To receive any updates to the Register of Interests.
  - 2.2. To receive any interests in agenda items.
3. Public forum.
4. To approve the minutes of the following meeting:
  - 4.1. Tuesday 4th March 2025.
5. Matters arising from the minutes not covered elsewhere by the agenda (this is for information only: no decisions can be made under this item).
6. Planning matters:
  - 6.1. To consider the following planning applications:
    - 6.1.1. 25/00424/DEMO – Pump House, Tutts Clump.  
*Application to determine if prior approval is required for a proposed: Demolition of Building set within the curtilage of a former reservoir site that has planning permission (22/01953/FULD) for the erection of a detached dwelling.*
  - 6.2. Planning decisions taken by WBC.
  - 6.3. To receive an update on enforcement matters.
7. To receive the District Councillors report.
8. Finances.
  - 8.1. To receive a bank reconciliation to the end of FY24/25 (31/3/25).

8.2. To consider expenditure against budget for FY24/25.

8.3. To receive a bank reconciliation (dated 1/4/2025).

8.4. To receive a list of receipts and payments since the last meeting.

8.5. To approve the Clerks salary for March 2025.

9. Highways.

9.1. To receive an update on use of the WBC SID in the parish.

9.2. To consider how to obtain volunteers to operate SID.

10. To receive the Clerk's report.

10.1. Annual Parish Assembly – Monday 7<sup>th</sup> April.

10.1.1. To make any necessary arrangements.

10.2. Correspondence.

11. Environment.

11.1. To consider the Antisocial behaviour in Bradfield Southend and to consider the proposed action.

11.2. To receive an update on installation of the commemorative plaques.

11.3. To receive an update on installation of the replacement benches.

12. Bradfield Village Hall (BVH).

12.1. To receive any additional updates from the Development Committee.

13. To receive reports from meetings attended on behalf of BPC.

14. Round table comments (note this is for information only and no decisions may legally be taken).

**Date of future meetings:**

**Annual Parish Assembly: Monday 7<sup>th</sup> April 2025 at 7.30pm in Bradfield Village Hall.**

**Annual meeting of Bradfield PC: Tuesday 6<sup>th</sup> May 2025 at 7.30pm in the Committee Room at Bradfield Village Hall.**