

BRADFIELD PARISH COUNCIL

To: All members of Bradfield Parish Council

You are hereby summoned to attend the following virtual meeting. If you are unable to attend, please notify the clerk.

Notice of Meeting

Date: Tuesday 1st March 2022

Time: 7.30pm

Location: Bradfield Village Hall, Southend Road, Bradfield Southend.

Helen Pratt

Helen Pratt – Clerk to Bradfield Parish Council

23rd February 2022

Agenda

- 1 To receive apologies for absence.
- 2 Declarations of Interest:
 - 2.1 To receive any updates to the register of interest.
 - 2.2 To receive any interests in agenda items.
- 3 Public forum.
- 4 To approve the minutes of the following meeting:
 - 4.1 Tuesday 1st February 2022.
- 5 Matters arising from the minutes not covered elsewhere by the agenda (this is for information only: no decisions can be made under this item).
- 6 Planning matters:
 - 6.1 To consider the following planning applications:
 - 6.1.1 22/00193/FUL – St. Andrews School.
Installation of containerised biomass boiler systems.
 - 6.1.2 22/00316/LBC2 – Bradfield College.
Internal works to Chapel Tower to create archive room.
 - 6.1.3 22/00437/FUL – Bradfield College.
Temporary installation of cabins and containers associated with the approved change of use from C2 to construction compound, for use during the building operations to

St. Andrew's church associated with the change of use to a study centre, for the period 1 April 2022 to 1 April 2024 (Application reference 21/02895/FUL).

- 6.1.4 22/00409/OUTMAJ – Hewins Wood House.
Application of outline planning permission with some matters reserved: Demolition of the existing dwelling, Hewins Wood House and the erection of 5 new detached dwellings. Matters to be considered – Access, Appearance, Landscaping, Layout and Scale.
- 6.2 Planning decisions taken by WBC.
- 6.3 To receive an update on other planning matters:
 - 6.3.1 21/02561/FULD – Speedwell, Scratchface Lane.
 - 6.3.2 21/02839/FUL – Elmwood Building.
- 7 To receive the District Councillors report.
- 8 To receive the Clerk's report.
 - 8.1 To receive an update from the Certificate in Local Council Administration (CiLCA) course.
 - 8.2 To make any necessary arrangements of the Annual Parish Assembly on Friday 22nd April 2022.
- 9 Highways.
- 10 Environment.
 - 10.1 To receive an update on defibrillators.
 - 10.2 To receive an update on plans for the Platinum Jubilee.
- 11 Correspondence.
 - 11.1 To consider whether to produce an Emergency Plan.
- 12 Finances.
 - 12.1 To receive a bank reconciliation (dated 1/3/2022).
 - 12.2 To receive a list of payments and invoices since the last meeting.
 - 12.3 To consider grant applications.
 - 12.4 To consider the bank mandate and resolve any necessary updates.
- 13 To agree the location for the next meeting of Bradfield PC.
- 14 Round table comments (note this is for information only and no decisions may legally be taken).

Date of next Parish Council Meeting: Tuesday 5th April 2022 at 7.30pm at St. Peter's Church Hall.