

# BRADFIELD PARISH COUNCIL

**To:** All members of Bradfield Parish Council

You are hereby summoned to attend the following meeting of Bradfield Parish Council. If you are unable to attend, please send your apologies to the clerk.

## Notice of Meeting

Date: Tuesday 5<sup>th</sup> December 2023

Time: 7.30pm

Location: Bradfield Village Hall, Southend Road, Bradfield Southend.

*Helen Pratt*

Helen Pratt – Clerk to Bradfield Parish Council

30<sup>th</sup> November 2023

## Agenda

- 1 To receive apologies for absence.
- 2 Declarations of Interest:
  - 2.1 To receive any updates to the Register of Interests.
  - 2.2 To receive any interests in agenda items.
- 3 Public forum.
- 4 To approve the minutes of the following meeting:
  - 4.1 Tuesday 7<sup>th</sup> November 2023.
- 5 Matters arising from the minutes not covered elsewhere by the agenda (this is for information only: no decisions can be made under this item).
- 6 Planning matters:
  - 6.1 To consider the following planning applications:
    - 6.1.1 23/02564 – Horseleas, Southend.  
*Demolition of rear single wing and construction of rear and side single storey extensions.  
Replacement fenestration to the whole dwelling.*
    - 6.1.2 23/02341/FUL – Barn, Malthouse Farm.  
*Partial demolition of existing barn and repairs to the remaining building.*
    - 6.1.3 23/02549/FUL – Land at Copyhold Farm.  
*Conversion of the existing barns to provide four dwellings including one self-build dwelling and associated infrastructure.*
    - 6.1.4 23/02630/HOUSE – White Cottage, Horseleas.  
*New detached garage with external stairs and loft storage.*
    - 6.1.5 23/02540/FUL – Land rear of The Beacon, Tutts Clump.  
*Removal of existing barn for storage and replacement of similar smaller barn.*

- 6.1.6 23/02661/FUL – Orchard Lodge, Tutts Clump.  
*Erection of a 2-bay open-sided timber framed car-port with tiled pyramidal roof.*
- 6.1.7 23/02694/HOUSE & 23/02695/LBC – Litte Thatch, The Avenue (Bucklebury Parish).  
*Single-storey infill rear extension with internal alterations, addition of dormer window and covered porch and replacement of existing windows.*
- 6.2 Planning decisions taken by WBC.
- 6.3 To receive an update on enforcement matters.
- 6.4 To discuss and consider initial thoughts on Neighbourhood Developments Plans following the presentation from Bryan Lyttle.
- 7 To receive the District Councillors report.
- 8 Highways.
- 8.1 To receive an update on flooding on Southend Road.
- 9 To receive the Clerk's report.
- 9.1 To receive an update on the Remembrance Service and any improvements which could be made for 2024.
- 9.2 To consider the WBC consultation on spending proposals for FY24/25 (including the removal of a number of litter bins in Bradfield and the dog waste collection service).
- 10 Environment.
- 10.1 To consider the quote for removal of the youth shelter.
- 10.2 To receive an update on Sovereign issues.
- 11 Bradfield Village Hall (BVH).
- 11.1 To receive an update on the BVH subcommittee.
- 11.2 To resolve whether or not to maximise the BVH Greenham Trust match funded grant using CIL funds.
- 12 Finances.
- 12.1 To receive a bank reconciliation (dated 5/12/2023).
- 12.2 To receive a list of receipts and payments since the last meeting.
- 12.3 To approve the Clerks salary for December 2023.
- 12.4 To consider the budget for FY24/25.
- 13 To receive reports from meetings attended on behalf of BPC.
- 13.1 Any meetings.
- 14 To review the Clerk's terms of employment and remuneration in line with the LGA pay award.  
*(The public and the press are excluded from this agenda item under Schedule 12 of the Local Government Act 1972)*
- 15 Round table comments (note this is for information only and no decisions may legally be taken).

**Date of next Bradfield PC meeting:**

**Tuesday 2<sup>nd</sup> January 2023 at 7.30pm in the Committee Room at Bradfield Village Hall.**