

# BRADFIELD PARISH COUNCIL

**To:** All members of Bradfield Parish Council

You are hereby summoned to attend the following meeting of Bradfield Parish Council. If you are unable to attend, please send your apologies to the clerk.

## Notice of Meeting

Date: Tuesday 2<sup>nd</sup> April 2024

Time: 7.30pm

Location: Bradfield Village Hall, Southend Road, Bradfield Southend.

*Helen Pratt*

Helen Pratt – Clerk to Bradfield Parish Council

26<sup>th</sup> March 2024

## Agenda

- 1 To receive apologies for absence.
- 2 Declarations of Interest:
  - 2.1 To receive any updates to the Register of Interests.
  - 2.2 To receive any interests in agenda items.
- 3 Public forum.
- 4 To approve the minutes of the following meetings:
  - 4.1 Tuesday 6<sup>th</sup> February 2024.
  - 4.2 Tuesday 5<sup>th</sup> March 2024
- 5 Matters arising from the minutes not covered elsewhere by the agenda (this is for information only: no decisions can be made under this item).
- 6 Planning matters:
  - 6.1 To consider the following planning applications:
    - 6.1.1 24/00578/OUT – Land East of Southfield House, Cock Lane.  
*Outline application for residential development. Matters to be considered: Access.*
  - 6.2 Planning decisions taken by WBC.
  - 6.3 To receive an update on enforcement matters.
  - 6.4 To discuss and consider any further thoughts on a Neighbourhood Developments Plans.
- 7 To receive the District Councillors report.
- 8 Finances.
  - 8.1 To receive a bank reconciliation (dated 31/3/24).
  - 8.2 To receive a list of receipts and payments since the last meeting.
  - 8.3 To approve the Clerks salary for April 2024.
- 9 Highways.

- 9.1 To receive an update on speeding and SID locations in the Parish.
- 9.2 To receive an update on parking on Southend Road.
- 9.3 To receive an update on traffic controls on Ashampstead Road during the refurbishment of the Army House.
  
- 10 To receive the Clerk's report.
  - 10.1 To receive an update on councillor email addresses.
  - 10.2 To make any necessary arrangements for the Annual Parish Assembly (15<sup>th</sup> April).
  
- 11 Environment.
  - 11.1 To re-consider an Emergency Plan for Bradfield.
  
- 12 Bradfield Village Hall (BVH).
  - 12.1 To review the conclusions of the Development Committee report.
  - 12.2 To consider taking on the management of the Village Field and any implications.
  
- 13 To receive reports from meetings attended on behalf of BPC.
  
- 14 Round table comments (note this is for information only and no decisions may legally be taken).

**Date of future meetings:**

**Annual Parish Assembly - Monday 15<sup>th</sup> April 2023 at 7.30pm in Bradfield Village Hall.**

**Annual Parish Council meeting Tuesday 7<sup>th</sup> May 2023 at 7.30pm in the Committee Room, Bradfield Village Hall.**