

BRADFIELD PARISH COUNCIL

To: All members of Bradfield Parish Council

You are hereby summoned to attend the following meeting of Bradfield Parish Council. If you are unable to attend, please send your apologies to the clerk.

Notice of Meeting

Date: Tuesday 5th September 2023

Time: 7.30pm

Location: Committee Room, Bradfield Village Hall, Southend Road, Bradfield Southend.

Helen Pratt

Helen Pratt – Clerk to Bradfield Parish Council

30th August 2023

Agenda

- 1 To receive apologies for absence.
- 2 Declarations of Interest:
 - 2.1 To receive Declarations of Interest from Councillors for the Register of Interests.
 - 2.2 To receive any interests in agenda items.
- 3 Public forum.
- 4 To approve the minutes of the following meeting:
 - 4.1 Tuesday 1st August 2023.
- 5 Matters arising from the minutes not covered elsewhere by the agenda (this is for information only: no decisions can be made under this item).
- 6 Planning matters:
 - 6.1 To consider the following planning applications:
 - 6.1.1 23/01814/HOUSE – 8 Heath Road.
Single storey side extension to existing detached garage.
 - 6.1.2 23/01819/LBC – Mill Cottage, Church Road.
Reroofing and associated timber repairs and replacements, insulation of raked ceiling, replacement of rainwater goods, masonry repairs and replacement of four windows.
 - 6.1.3 23/01891/HOUSE – 1 Buscot Copse.
Two storey side extension and raised roof construction with accommodation within the roof space. New raised roof to existing attached Workshop/Store and conversion to Annexe.
 - 6.1.4 23/01868/FUL & 23/01869/LBC – Army House Bedsit, Bradfield College.
Reroofing, replacement of rainwater goods, external repairs, replacement of single glazed rooflight with double glazed conservation rooflight, replacement ventilation, installation of replacement sanitary ware, reconfiguration and refurbishment of boarding rooms and redecoration of boarding house including new M & E infrastructure and replacement suspended ceilings.

- 6.2 Planning decisions taken by WBC.
- 6.3 To receive an update on enforcement matters.
- 6.4 To consider a Neighbourhood Development Plan for Bradfield.

- 7 To receive the District Councillors report.

- 8 Highways.
 - 8.1 To receive an update on wheelie bin sticker distribution.
 - 8.2 To receive an update on the conifers on Hungerford Lane.
 - 8.3 To receive an update on cutting vegetation on the junction of Southend Road and Admoor Lane.
 - 8.4 To consider the state of the pavement on Southend Road between Heath Road and the shop.

- 9 To receive the Clerk's report.
 - 9.1 To consider ways to fill the vacancy.
 - 9.2 To consider and agree the location of future meeting.
 - 9.3 To make the necessary arrangements for the Remembrance Service (Sunday 12th November).
 - 9.4 To consider the charges being imposed by Hugo Fox for the website.

- 10 Environment.
 - 10.1 To consider addition information about defibrillator provision in Bradfield.
 - 10.2 To receive an update on emptying of dog bins by WBC contractors.
 - 10.3 To consider replacing the broken litter bin outside 45 Southend Road.
 - 10.4 To receive an update on any issues with public right of way (footpaths/bridleways/byways).
 - 10.5 To receive an update on Sovereign issues:
 - 10.5.1 Footway from Southend Road to New Way.
 - 10.5.2 Caravan parking off New Way.
 - 10.5.3 Veolia waste containers left out, outside the flats on Southend Road.

- 11 To receive reports from meetings attended on behalf of BPC.
 - 11.1 Bradfield Village Hall
 - 11.2 Any other meetings.

- 12 Correspondence.
 - 12.1 To consider the WBC Consultation on Validation Checklists & Requirements for Planning.
 - 12.2 Local Nature Recovery Strategy Webinar – 20th September at 11am.
 - 12.3 AONB Sustainable Development Fund Grants.
 - 12.4 D-Day 80 – 6th June 2024 beacon lighting.

- 13 Finances.
 - 13.1 To receive a bank reconciliation (dated 4/9/2023).
 - 13.2 To receive a list of receipts and payments since the last meeting.
 - 13.3 To approve the Clerks salary for September 2023.

- 14 Round table comments (note this is for information only and no decisions may legally be taken).

Date of next Bradfield PC meeting:

Tuesday 3rd October 2023 at 7.30pm in the Committee Room at Bradfield Village Hall.