

BRADFIELD PARISH COUNCIL

To: All members of Bradfield Parish Council

You are hereby summoned to attend the following meeting of Bradfield Parish Council. If you are unable to attend, please send your apologies to the clerk.

Notice of Meeting

Date: Tuesday 4th April 2023

Time: 7.30pm

Location: Committee Room, Bradfield Village Hall, Southend Road, Bradfield Southend.

Helen Pratt

Helen Pratt – Clerk to Bradfield Parish Council

29th March 2023

Agenda

- 1 To receive apologies for absence.
- 2 Declarations of Interest:
 - 2.1 To receive any updates to the register of interest.
 - 2.2 To receive any interests in agenda items.
- 3 Public forum.
- 4 To approve the minutes of the following meeting:
 - 4.1 Tuesday 7th March 2023.
- 5 Matters arising from the minutes not covered elsewhere by the agenda (this is for information only: no decisions can be made under this item).
- 6 Planning matters:
 - 6.1 To consider the following planning applications:
 - 6.1.1 23/00514/LBC – 55 Church View.
Damp proof membrane and dry lining to interior of the rear ground floor and associated external localised repairs to rear of building.
 - 6.1.2 23/00494/FUL – Doctors Surgery, Cock Lane.
Refurbishment and conversion of former doctor's surgery into a detached dwelling and erection of new detached dwelling, with associated parking spaces, landscaping and infrastructure.
 - 6.2 Planning decisions taken by WBC.
 - 6.3 Planning decisions taken to appeal.
 - 6.4 To receive an update on enforcement matters.
- 7 To receive the District Councillors report.
- 8 Highways.

- 8.1 To receive an update on wheelie bin sticker distribution.
- 8.2 To receive an update on highway issues in the parish.
- 9 To receive the Clerk's report.
- 9.1 To make the necessary arrangements for the Annual Parish Assembly (Thursday 27th April).
- 9.2 To receive an update on rent for the Committee Room for meetings.
- 10 Environment.
- 10.1 To receive an update on the phone box in Bradfield.
- 10.2 To receive an update on emptying of dog bins by WBC contractors.
- 11 To receive reports from any other meetings attended on behalf of BPC.
- 12 Correspondence.
- 13 Finances.
- 13.1 To receive a bank reconciliation (dated 4/4/2023).
- 13.2 To receive a list of receipts and payments since the last meeting.
- 13.3 To approve the Clerks salary for April and May 2023.
- 14 Round table comments (note this is for information only and no decisions may legally be taken).

Date of Annual meeting of Parish Council: Tuesday 23rd May 2023 at 7.30pm in the Committee Room at Bradfield Village Hall.