

# BRADFIELD PARISH COUNCIL

**To:** All members of Bradfield Parish Council

You are hereby summoned to attend the following meeting of Bradfield Parish Council. If you are unable to attend, please send your apologies to the clerk.

## Notice of Meeting

Date: Tuesday 1<sup>st</sup> August 2023

Time: 7.30pm

Location: Committee Room, Bradfield Village Hall, Southend Road, Bradfield Southend.

*Helen Pratt*

Helen Pratt – Clerk to Bradfield Parish Council

26<sup>th</sup> July 2023

## Agenda

- 1 To receive apologies for absence.
- 2 Declarations of Interest:
  - 2.1 To receive Declarations of Interest from Councillors for the Register of Interests.
  - 2.2 To receive any interests in agenda items.
- 3 Public forum.
- 4 To approve the minutes of the following meeting:
  - 4.1 Tuesday 4<sup>th</sup> July 2023.
- 5 Matters arising from the minutes not covered elsewhere by the agenda (this is for information only: no decisions can be made under this item).
- 6 Planning matters:
  - 6.1 To consider the following planning applications:
    - 6.1.1 23/01558/FUL – Oak Lodge, Hungerford Lane.  
*S73a – Removal of condition 2 (agricultural occupancy) of approved application 84/22562/ADD: Mobile home for use of the owner/manager.*
    - 6.1.2 23/01057/FUL – Rushall Farm, Scratchface Lane.  
*The erection of a farm building; the provision of a new farm entrance and driveway.*
    - 6.1.3 23/01388/FUL – Peartree Copse, Webbs Lane (Adjacent Parish).  
*Part retrospective to put two pond areas into a field.*
    - 6.1.4 23/01640/HOUSE – Evendyne, Southend Road.  
*Section 73 application to vary condition 3 (Materials) of approved 21/01213/HOUSE – Proposed extensions to rear and side elevations and new first floor accommodation, plus new porch.*
    - 6.1.5 23/01655/LBC – The Lodge, Buckhold.  
*Repairs to brickwork, roof and chimney, replacement of rainwater goods, replacement of non-original internal ground floor coverings, replacement of internal plasterwork with new lime plaster.*

- 6.1.6 23/01566/COND – Orchard Lodge.  
*Application for approval of details reserved by Condition 17 (External lighting) of planning permission 22/01874/FULD – Demolition of existing house, rear and side outbuildings, erection of replacement dwelling and cycle store.*
- 6.2 Planning decisions taken by WBC.
- 6.3 To receive an update on enforcement matters.
- 7 To receive the District Councillors report.
- 8 Highways.
- 8.1 To receive an update on wheelie bin sticker distribution.
- 8.2 To receive an update on specific issues in the parish.
- 8.2.1 Conifers on Hungerford Lane.
- 9 To receive the Clerk’s report.
- 9.1 To receive an update on the letting of 11 Admoor Lane.
- 9.2 To consider co-optation of a councillor and filling of the vacancy.
- 10 Environment.
- 10.1 To consider addition information about defibrillator provision in Bradfield.
- 10.2 To receive an update on emptying of dog bins by WBC contractors.
- 10.3 To receive an update on any issues with public right of way (footpaths/bridleways/byways).
- 10.4 To receive an update on Sovereign issues:
- 10.4.1 Footway from Southend Road to New Way.
- 10.4.2 Caravan parking off New Way.
- 10.4.3 Cutting Vegetation on Southend Road at junction with Admoor Lane.
- 11 To receive reports from meetings attended on behalf of BPC.
- 11.1 Bradfield Village Hall
- 11.2 Any other meetings.
- 12 Correspondence.
- 12.1 To consider a request from Bradfield Parochial Charities (the Almshouses) for £300 for roofing works.
- 12.2 To consider the Neighbourhood Plans for ColdAsh and Hermitage and thoughts for Bradfield.
- 13 Finances.
- 13.1 To receive a bank reconciliation (dated 1/8/2023).
- 13.2 To receive a list of receipts and payments since the last meeting.
- 13.3 To approve the Clerks salary for August 2023.
- 14 Round table comments (note this is for information only and no decisions may legally be taken).

**Date of next Bradfield PC meeting:**

**Tuesday 5<sup>th</sup> September 2023 at 7.30pm in the Committee Room at Bradfield Village Hall.**